

ANNUAL

IMPACT REPORT



FY2023



It's the Little Things
Community



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It's the Little Things
Community



Time, energy and empathy is sometimes all it takes to make a difference

It's the Little Things Community (ItLTC) is a charitable organisation that provides home style, flavoursome meals and acts of kindness to the vulnerable, displaced and disadvantaged in our community, including women and children escaping domestic violence, the homeless, those experiencing mental health concerns and those families with seriously ill children. In doing so, we provide volunteers with an environment to improve their social interaction and sense of purpose.

"The meals are a blessing to our families, who quite often arrive at the house with the clothes on their back and nothing else."

- Ronald McDonald House

41,152+

Meals made since inception

5,215+

Hours worked by volunteers

11+

Charities provided with our meals

Achievements

Meals

- Providing 24,000+ amazing meals to 11+ outreach organisations

Acts of Kindness

- Mobile Animal Farms
- Musical Acts
- Clothing Drives
- Coffee Vans for the homeless
- Gift Hampers for Special Events
- Furniture to those escaping domestic violence





Message from the CEO

ItLTC has come such a long way over the past 12 months, and I am so proud of our entire team. From moving into our new kitchen in Hawthorn, to now giving out 600 meals per week to 11 charities across Melbourne and the Mornington Peninsula. Building our volunteer team to 50+, working with 6 schools in the Boroondara area and cooking in the community at the Uniting Engagement Hub, CamCare, BANSIC & Ronald McDonald House monthly, has made 2023 an extraordinary year.

Engaging in more acts of kindness including organising animal farms and entertainers for our partner charities, freezers for families in need, creating birthday cakes, hosting winter clothes and lunch box drives, and bringing together our corporate partners with our charity partners has also been a highlight.

Corporate Days have been a fantastic part of our week with 10 different companies coming into the kitchen to cook weekly. These companies have also supported our charities from their office with snack packing days and clothes giving drives.

Fundraising has been such a vital part of the last year and has given us the confidence to continue into the years to come. Our trivia night was a huge success and will now be an annual event. Bunnings Sausage Sizzles, Government Grants, philanthropic giving, donations from corporates and individuals have also been such an amazing help to maintain the quality of food we strive for when giving out our meals to our community.

Special thanks to Grant, Nia, Tom, the Bright Sparq platform and our board for the work you have put in to ItLTC.

And to all our volunteers who come in and cook and deliver in our crazy kitchen, I am so happy to be sharing this journey with you all. We have really created our own little family, I cannot wait to see what adventures we can share in the next 12 months.

Jane Stewart

Founder/CEO





Chairperson's Report

It is a pleasure to report on the significant growth and various successes of the It's The Little Things Community in 2023. ItLTC is, in summary, a charitable organisation which provides home style, flavoursome meals and acts of kindness to the vulnerable in our community. In doing so, it provides volunteers with an environment to improve their social interaction and sense of purpose.

During the course of this year, I can report that ItLTC has significantly raised its key output, being the production of home-cooked, flavoursome meals. It now has the capacity to prepare more than 600 meals per week from its Hawthorn kitchen. Based upon that level of production, ItLTC is on track to have cooked and served around 24,000 meals this year. Further, the charity has now prepared over 40,000 meals in its relatively short history, a milestone celebrated in August this year.

The reasons for the charity's significant output this year are varied, however there are a number of important factors which warrant mentioning in this Report.

Foremost, the tireless efforts of the Founders Jane and Grant Stewart are the backbone upon which the organisation rests. The Founders have invested an incredible amount of time and effort into ItLTC not only this past year, but since its inception. In turn they have been ably assisted by our first employee, Nia Jayasakera, as well as a growing army of volunteers. These volunteers include friends and contacts of the Founders, who have worked both in the kitchen and on the board of directors. A huge thanks is due to all of these people.

This year, Corporate Cooking Days were introduced and proved a great success. In particular, regular participants such as NOW Finance and Canva warrant special recognition. In addition to the kind assistance provided by our corporate supporters, we have also benefitted from assistance provided by local students.

ItLTC could not function without the generous support of donors. Our fundraising efforts in 2023 have targeted both corporate and philanthropic donors, as well as government grants. We have also received various generous grants from various levels of government. In addition to donations and grants, a number of fundraising events were held, including a lively trivia night back in March this year which was well-attended by many generous guests and of course the obligatory Bunnings sausage sizzle. Finally, whilst acknowledging donors it would be remiss not to acknowledge the kind support of various food donors including local businesses and of course Neil's Meats and Food Bank.

The result of the abovementioned donor support and fundraising efforts this year is that ItLTC has significantly exceeded its fundraising target of \$70,000. From an operational perspective, this has allowed the organisation to grow on a number of fronts, including by hiring our first staff member and purchasing new and improved kitchen equipment.

The generosity of all of the above-mentioned persons and organisations has allowed the charity to continue to prepare meals and distribute them to many worthy beneficiaries across the City. Further, ItLTC has been able to "leave the kitchen" and host various events through the year, included events held at organisations including CamCare, BANSIC, FoodHub and Ronald McDonald House Australia.

Finally, this year also saw the development of a sophisticated marketing function, with the charity being well-publicised and liked in various mediums including Facebook, Instagram and LinkedIn.

LOOKING FORWARD, WE ANTICIPATE FURTHER GROWTH AND ANOTHER SUCCESSFUL YEAR IN 2024.



The Board

Jane & Grant Stewart

Co-Founders

Giving some time, energy and empathy to others in need is sometimes all that it is required to change someone's life. It was this motivation where 'It's the Little Things Community' was born. Jane and Grant want to share their journey with you all, and if it inspires just one person to provide a helping hand to a person in need, then it has all been worthwhile.



Simon Dluzniak

CHAIRPERSON

Simon is Head of Therium Capital Management (Australia) Ltd and prior to joining Therium, Simon spent 12 years with an international litigation funder, undertaking roles on its behalf in both Australia and the UK.



Tony Murphy

SECRETARY

Tony is a Senior Manager, Talent Acquisition and has worked for 20+ years in leading companies throughout Australia, driving strategic partnerships, community engagement and diversity and inclusion.



Philippa Graham

FINANCE

Philippa is an experienced Finance Manager / Financial Controller and qualified Chartered Accountant. Philippa has broad experience across a range of industries including franchise operations in the entertainment, retail, services, and hospitality sectors as well as a background working for a Big 4 accounting firm.



Keshan Warakualle

MARKETING

Keshan has 19+ years of experience across the Fast Moving Consumer Goods Market, driving brand and product awareness across a global scale spanning across Australia, New Zealand, Europe, Asia, Middle East and North America.



Therese Tankey

COMMUNITY ENGAGEMENT

Therese has a vast level of experience at Board level with not-for-profit organisations. Therese expertise lies in developing community engagement and is very passionate about ItLTC's commitment in assisting those that need help within the local community.



We'd like to thank our generous **COMMUNITY** for their support

ACKNOWLEDGEMENTS

Nothing we would be doing is possible without your time, energy and effort.

Our Volunteers

Throughout this year our 50+ volunteers have done an amazing job from cooking and delivering meals, arranging events, coordinating school programs and assisting with delivering acts of kindness.

Our Food Partners

- Neil's Meats
- Food Bank

Corporate Support

- NOW Finance
- Bright Sparq
- Rotary Club of Balwyn
- Canva
- Audience 360
- Chemist Warehouse
- Steel Club of Vic
- Nelson Alexander
- Ray White Ferntree Gully
- Data #3
- CBA
- Macquarie Bank
- Criteo

Schools

- Trinity Grammar School
- Rosshorne School
- Methodist Ladies College
- Glenferrie Primary School
- Greythorn Primary School
- Carey Grammar

Community Grants

- Street Smart
- Rotary Club of Balwyn
- Boroondara Council
- Dr Monique Ryan - Independent MP
- Nelson Alexander

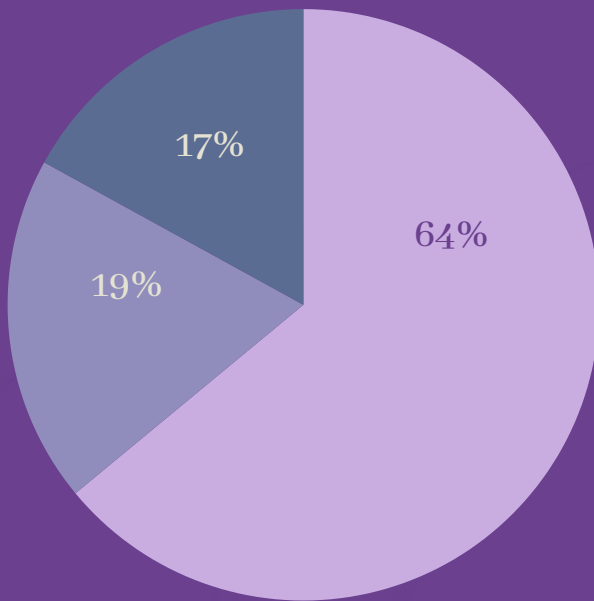




Financial Summary FY 2023

FY 23 Revenue

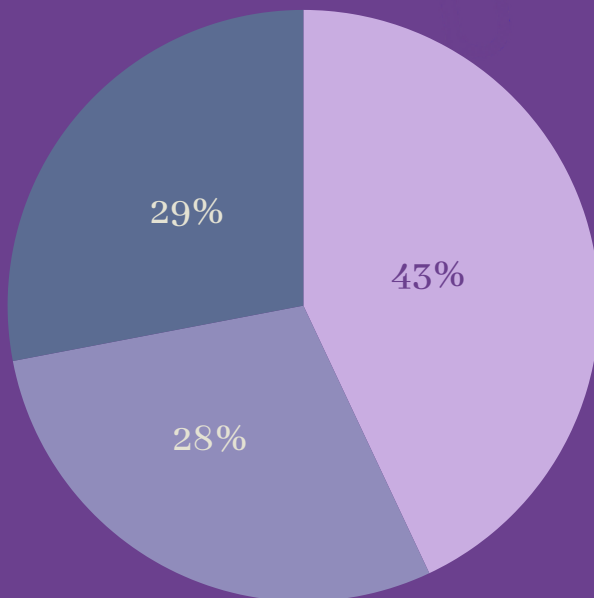
Total : \$ 151,307.00



- DONATIONS**
\$ 97,334.00
- FUNDRAISING**
\$ 27,973.00
- GRANTS**
\$ 26,000.00

FY 23 Expenses

Total : \$ 63,826.00



- Grocery & Acts of Kindness**
\$ 27,467.00
- Employee Expenses**
\$ 18,251.00
- Operating Expenses**
\$ 18,108.00



5 Pillars of Governance

Accountability

Making sure the charity meets its obligations, manages its finances and operates transparently



Strategy

Setting the charity's long-term goals and making sure it pursues its charitable purposes



Resourcing

Securing funding and other resources to support the work of the charity



Advocacy

Representing the charity to the community and to its members and stakeholders (with a chief executive officer and staff, if any)



Monitoring

Making sure the charity is run as required under its governing document and the law



It's the Little Things Community is a not-for-profit organisation and is a registered Charity with the Australian Charities Not-for-profits Commission (ACNC). The governing body (Board) of It's the Little Things Community is the group of individuals who together are ultimately responsible for overseeing its operations and making sure it is working towards achieving our charitable purpose.

Although It's the Little Things Community board is made up of a group of individuals, they only have the power to bind the charity as a group, not as individual members – it is the board as a group that can make decisions, not individuals on their own. It takes teamwork.

The board is responsible for providing leadership and direction to It's the Little Things Community. Generally, the board delegates some of their responsibilities to staff or volunteers. However, there are some things that are usually reserved for the board such as appointing the most senior staff members (for example, the chief executive officer), developing a strategic plan, considering how organisational risks should be managed.



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